**AHVAP Qualifications for Elected Board Positions**

**Purpose**

The Qualifications for Elected Board Positions policy of the Association of Healthcare Value Analysis Professionals (AHVAP) is to specify the candidate’s requirements for nomination to an elected Board position.

1. Requirements for nomination to the office of President Elect
	1. Currently serving on the Board or previous service within the past 5 years with record of minimum of 75% attendance at Board of Directors meetings
	2. *or* active member or immediate past member within the previous 2 years of an AHVAP committee with documented attendance of 50% or more at scheduled meetings
2. Requirements for nomination to the office of Secretary and Treasurer
	1. AHVAP member in good standing for a minimum of 2 years.
	2. Active member or immediate past member within the previous 2 years of an AHVAP committee with documented attendance at 50 % or more attendance at scheduled meetings
3. Requirements for nomination to the office of Regional Director
	1. AHVAP member in good standing for a minimum of 1 year
	2. Active member or immediate past member within the previous year of an AHVAP committee with documented attendance at 50 % or more attendance at scheduled meetings
4. Exception
5. If no nominations are received from the AHVAP members and the Nominating and Elections Committee is unable to produce a full slate of candidates, the Board of Directors may waive the requirement(s) for Board nominees to fill the open positions.

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Revision /Review Approval Date

10/2016 (MM/YYYY)

Date approved by AHVAP Board of Directors